

# YAJUR BHATIA

## COMPUTER SCIENCE STUDENT

### PERSONAL PROFILE

Currently, a B.Tech (Computer Science) student at Chitkara University, completing my fourth(last) year.

Interested in **Personal Finance & new technologies**, and looking to expand my knowledge about them.

Gained some experience during COVID, by working with a content marketing agency to handle their **client operations and projects**, to understand skills of **Operations and Project Management**.

Immediate goal is to learn how to use **Excel** more effectively and advance by applying in **data analysis**).

### WORK EXPERIENCE

#### Executive- Operations

Content Vista (Content Writing Agency) | July 2020 - present

- Coordinated and implemented projects across multiple teams.
- Ability to work on a variety of tasks with minimal supervision.
- Able to manage time efficiently for maximum productivity.
- Kept the operational process noise-free.
- Helped new clients and writers on-board smoothly
- Increased revenue by 200% in 8 months.

### EDUCATIONAL HISTORY

#### Chitkara University, Rajpura

B.Tech | August 2019 - Present

- GPA: 4.8
- Currently in 4th Year

### CONTACT ME AT



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### SKILLS

- C
- Java
- Data Structures
- MS Excel

### CERTIFICATIONS

- Python Data Structures - Coursera ([Link to the certificate](#))
- Data Analysis in Excel - Udemy ([Link to the certificate](#))
- The Project Management Course ([Link to the certificate](#))